

ADMINISTRATION AND FINANCE COMMITTEE

DATE: May 17, 2005

CALLED TO ORDER: 5:05p.m.

ADJOURNED: 5:28 p.m.

ATTENDANCE

Attending Members

Joanne Sanders, Chair
Lance Langsford
Lynn McWhirter
Mary Moriarty Adams
Jackie Nytes
Lincoln Plowman

Absent Members

Vernon Brown

AGENDA

PROPOSAL NO. 210, 2005 - approves a transfer of \$43,352 in the 2005 Budget of the Marion County Surveyor (Surveyor Corner Perpetuation Fund) to transfer Character 04 (Capital Outlay) funds to Character 02 (Supplies) and Character 03 (Other Services and Charges) to provide fuel, surveying supplies, contractual service and vehicle repairs
"Do Pass" Vote: 6-0

PROPOSAL NO. 211, 2005 - approves an increase of \$250,000 in the 2005 budget of the Center Township Assessor (Property Reassessment Fund) to offset the reduction in the General Fund
"Postpone" Vote: 6-0

ADMINISTRATION AND FINANCE COMMITTEE

The Administration and Finance Committee of the City-County Council met on Tuesday, May 17, 2005. Chair Joanne Sanders called the meeting to order at 5:05 p.m., with the following members present: Lance Langsford, Lynn McWhirter, Mary Moriarty Adams, Jackie Nytes, and Lincoln Plowman. Absent was Vernon Brown.

PROPOSAL NO. 210, 2005 - approves a transfer of \$43,352 in the 2005 Budget of the Marion County Surveyor (Surveyor Corner Perpetuation Fund) to transfer Character 04 (Capital Outlay) funds to Character 02 (Supplies) and Character 03 (Other Services and Charges) to provide fuel, surveying supplies, contractual service and vehicle repairs

Mary Katherine Barton, Marion County Surveyor, said they are asking for the money that is already in the Perpetuation Fund to be transferred to other characters to help pay for bills due and other services.

Gloria Harris, Chief Administrator, said \$6,000 is needed to be allocated for fuel and other additional contractual services in the amount of \$26,581 for IMAGIS. Ms. Barton gave a breakdown of what the \$6,000 will be used for; \$2,071 for surveying supplies and \$3,000 for vehicle repairs.

Chair Sanders asked how many vehicles are covered under the Surveyor's budget. Ms. Harris said there are six vehicles under the Surveyor's budget. Chair Sanders asked if any of the vehicles are shared with IMAGIS. Ms. Harris replied in the negative.

Councillor Nytes asked if there is something that the Surveyor's office is no longer going to do to have \$43,000 available in the Perpetuation Fund. Ms. Harris said that computers and a new vehicle were purchased out of the \$60,000 in the Perpetuation Fund. The \$43,000 is the balance. Councillor Nytes asked if they anticipate any other capital purchases for the rest of the year. Ms. Harris said they should not be anticipating any other purchases.

Coucillor McWhirter asked what the Surveyor's Perpetuation Fund is for. Ms. Harris said the Perpetuation Fund is for surveying anything that is tied together with the Surveyor. Councillor McWhirter asked if fuel and contractual services were all budgeted in the Perpetuation Fund during budget. Ms. Harris responded in the affirmative.

Chair Sanders asked why the Perpetuation Fund is called the Surveyor Corner Perpetuation Fund. Dan Jones, Deputy Auditor, said part of the Perpetuation Fund is to help the Surveyor pay for the actual maintenance of the replacement of the corner markers. He said this fund can be used for whatever the Surveyor does.

Councillor Langsford asked what the balance of the Perpetuation Fund will be after the \$43,352 deduction. Ms. Harris said the Perpetuation Fund has a balance of \$931,000 before the \$43,352 transfer. Mr. Jones said this is just a transfer between characters; therefore, the total budget will not be affected.

Ms. Barton indicated that she will need to come back to the committee to pay a debt of \$3,000 to IMAGIS.

Councillor Nytes encouraged the Surveyor to come back to the committee with a transfer, as opposed to an appropriation, to pay an unpaid debt to IMAGIS. Ms. Barton said she hopes to do a transfer but it will be tough.

Bart Brown, Chief Financial Officer for the Council, asked if the expenditures for Geographical Information Services (GIS) will be yearly. Ms. Barton replied in the affirmative. Mr. Brown stated that the Ms. Barton may request these payments in the Surveyor's 2006 budget.

Councillor Moriarty Adams moved, seconded by Councillor Nytes, to send Proposal No. 210, 2005 to the full Council with a "Do Pass" recommendation. The motion carried by a vote of 6-0.

PROPOSAL NO. 211, 2005 - approves an increase of \$250,000 in the 2005 budget of the Center Township Assessor (Property Reassessment Fund) to offset the reduction in the General Fund

[Clerk's note: Arlene Cook, Chief Deputy, Center Township Assessor, was present to speak on the proposal.]

Councillor Nytes stated that it is her recommendation to postpone any action on this proposal. She said this proposal is one that the committee agreed the Center Township Assessor could do after the first of January 2005. She said the Center Township Assessor's Office was willing to designate \$250,000 from their General Fund to transfer this fund to the Reassessment Fund. She said she would like to postpone action on this proposal to make sure the City Controller and the Center Township Assessor can meet to make sure there will be no problems.

Mr. Brown said since this is an additional appropriation, the statute states the public has to be notified of a date when the proposal will be heard.

Councillor McWhirter asked to see what the Center Township Assessor's request was in 2005, what they have expended out of the 2005 budget, and what they anticipate the \$250,000 will go towards for their additional appropriation. Chair Sanders said the Center Township Assessor will be able to provide that information when they report back to the committee.

Councillor Nytes moved, seconded by Councillor Langsford, to "Postpone" Proposal No. 211, 2005 until June 21, 2005. The motion carried by a vote of 6-0.

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CONCLUSION

With no further business pending, and upon motion duly made, the Administration and Finance Committee of the City-County Council was adjourned at 5:28 p.m.

Respectfully submitted,

Joanne Sanders, Chair
Administration and Finance Committee

JS/as